

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** October 16, 2018

**Location:** GT Environmental, 635 Park meadow Rd, Suite 112, Westerville, OH 43081

**Attending were:** Matthew Hittle, Molly Kathleen, Abby Anderson, John Woodman, and Michael Darling.  
On Phone: Tiffany Barker, Carol Giulitto, MaryEllen Etienne, Lauren Karch, and Maria Ortiz.

**Call to Order:** Molly called the meeting to order at 10:34 a.m.

**Minutes for the August 28, 2018 meeting** were reviewed. Maria moved to approved the August 28, 2018 meeting minutes. Michael seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** The treasurer's report for the previous two months were presented by Carol and discussed. A motion to approve the treasurer's report for August and September was made by Tiffany. Abby seconded the motion. The treasurer's report was approved by voice vote.

### Action Items from last month's meeting:

All:

- Review the summer newsletter Lauren sent. Done

Lauren:

- Send out summer newsletter once comments are received. Done.

John:

- Follow up with Wichart Insurance concerning changing language in the policy so it does not reference the executive director. This item was clarified. John will do this.

MaryEllen:

- Give ReuseConex registration code to Carol and Matt. Done.
- Add Michael Darling to the GoogleDrive. Done.

Molly:

- Contact ORAO about discussing merger. This was done, but they were not able to come to our previous meetings. Hopefully they can attend a meeting in the near future. If they can attend the November meeting, we could make it a face-to-face meeting.
- Send committee responsibility list to new members. It is not clear if this document exists – the strategic plan references the committees.

- Conduct introductory call with the new members including committee responsibilities (Abby, Michael, Tim, Carol, and Maria). Still need to do this.

Abby volunteered to take the action items from today's meeting.

## **Board Recruitment**

Steve Johnson officially resigned from the Board. MaryEllen will remove him from GoogleDocs [action item]. That leaves two vacancies currently. The individual membership held by Steve expires at the end of 2019. The vacant Recycling Business seat also expires at the end of 2019. Molly had reached out to Marissa with Cohen Recycling and she didn't appear to have interest. MaryEllen mentioned Ashley with Cobalt Recycling, the electronics recycling arm of Cohen, might be a potential fit.

## **Committee Updates**

Governance Committee - No activity for this committee. Elections will need to be done for the Board positions. Officer positions will also need to be elected.

Communications and Programming – The Fall newsletter should be sent out in November so we can promote the December member's meeting. Pratt was recommended for the spotlight. The open Board seats and upcoming election for Board seats should be referenced. Another item could be to mention the Ohio EPA Recycling and Litter Prevention Grants are open right now. The introduction for Michael Darling is another item to include. Also, Lauren indicated she will send out the survey results to the Board [action item]

Events – There was discussion about the Annual Member's Meeting. There was general agreement that December 18<sup>th</sup> should work for the date. Members were asked if anyone knew of a good guest speaker. It was mentioned that we could have a low-key meeting similar to the one we had two years ago. A recap of the AOR conference could be part of it. It was mentioned that we should try to have a focus on positive stories relating to recycling. John will send the PowerPoint from previous member's meeting [action item].

Final preparations for ReuseConex are happening right now. Approximately 150 attendees are expected.

Relating to the 2019 Partners Conference, they are looking at the potential venues in Canton and Akron to make a final decision. The events committee is also figuring out the evening activity to be part of the conference. This can weigh in on which venue is chosen for the conference. The weeks of September 9<sup>th</sup> and September 16<sup>th</sup> are the probable dates.

Finance – The financials from the AOR conference were discussed. There were \$3,095 in costs and we saw \$4,580 in revenue. This resulted in \$1,487 net gain.

Strategic Planning – A chair needs to be identified for this committee. There was discussion about historical efforts to create the strategic plan for AOR. It was suggested to have a retreat in January or February to sit down and develop a new strategic plan. There was general support for this concept and we will work make this happen, potentially with a facilitator. Molly will ask Michael Greenberg if he would be willing to facilitate [action item]. GT Environmental will be moving into new offices in December, so their new space could be utilized for the retreat.

### **New Business**

We will continue to reach out to ORAO Board members to see if a discussion can take place about the potential for a merger, which was suggest by their Board members.

It was mentioned that it might be worthwhile to develop a PowerPoint presentation or member's packet for new Board members.

**Next Meeting:** November 20, 2018. A conference call is planned, although a face-to-face is possible if ORAO can meet on that date.

**Adjourned at 11:55 am.**

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers