

Association of Ohio Recyclers Board Meeting Minutes

Date: April 18, 2017

Location: GT Environmental, 635 Park Meadow Rd, Westerville, Ohio 43081

Attending were: (In-Person) MaryEllen Etienne, Beth Lozier, Matthew Hittle, Molly Kathleen, and John Woodman; (On Phone) Bob Gedert, Steve Johnson, Tiffany Barker, Lauren Karch and Tony Gillund.

Not present: Renee Navarre

Call to Order: MaryEllen Etienne, AOR President, called the meeting to order at 12:05 p.m.

Minutes for the March 21, 2017 meeting were reviewed. John made a motion to approve the March 21, 2017 meeting minutes. Tiffany seconded the motion. Minutes were approved on voice vote.

Treasurer's Report: The monthly treasurer's report was presented and discussed. Molly made a motion to approve the treasurer's report, Matthew seconded the motion. Treasurer's report approved on voice vote. There was discussion about the signatories on the bank account. MaryEllen indicated she did not need to be added as a signatory to the account. Therefore, Renee will be removed and Beth and John will remain as the only two signatories. John and MaryEllen will develop a master list for financial information [action item].

Action Items: Beth will take the action items for today's meeting. The March 21st action items identified were:

- Add "Discussion of action items from previous meeting" to new BoD meeting agendas each month – done.
- John to re-evaluate current signatories - will remove Renee from PNC signatories page and keep it "as is" with John and Beth being signatories. This will be completed this month (see notes for treasurer's report)
- Matt and Bob to collaborate on Code of Regulations (related to lobbying, e-voting, ethics, and other topics) - Bob will connect with Matt the first week of May for Governance Committee. The plan is to take a first stab at modifying the Code of Regulations. Bob also mentioned adding language about limiting donor influence on policies (firewall)
- John and Molly to create conference contact lists in MailChimp - done
- MaryEllen to confirm that new BoD members (Bob, Rich, and Tiffany) have access to Google Drive - done
- All BoD members to add 2016 AOR Conference Photos to Google Drive - done
- All BoD members: Please send feedback on new website to Lauren by this Friday (3/24) - done
- Lauren to transition site from Bluehost to Wix on Monday 3/27 - done
- Beth to reach out to Kristi to see if she is interested in serving on the BoD again – Kristi

is currently not able to rejoin the Board.

- MaryEllen to confirm whether Willig Tire letters were sent and if tour is still going to take place - done
- MaryEllen to send 2017 Partner's Conference speakers and themes to BoD for review and suggestions - done
- Beth to send email from Brian Roe – Matt has received the contact info.
- All BoD members: Please review the Committee lists to make sure your name is in the appropriate group(s) - done
- Communications committee to draft a MailChimp e-blast – task completed

Old Business

The Willig Tire tour was cancelled due to limited RSVPs. Rich Brandt and Louise Holliday both sent in letters of resignation from their respective Board positions.

Committee Updates

For the Governance Committee, they will be meeting the first week in May to discuss the COR [action item].

The chair for the Strategic Planning Committee was absent. Therefore, there was nothing to report.

For the Communication and Programming Committee, the new website was discussed. Discussed putting the new "In the Loop" newsletter on the webpage and incorporating materials for the conference. Molly and Lauren will coordinate getting the newsletter on the site [action item].

It was related that all the committees should schedule a call prior to the next Board meeting [action item]. It was recommended to schedule ongoing monthly meetings and cancel if there is nothing to discuss.

Partners Conference Update

MaryEllen is trying to drive up more participation in the planning efforts. Weekly conference calls are planned asking for "all hands on deck" to get the to-do list punched out. Several speakers are to be confirmed as well as one of the tour sites. All Board members need to register as soon as possible [action item]

The schedule-at-a-glance will be available on Friday. MaryEllen will send it out to all the board members [action item]. John will be send an e-blast to AOR membership with the schedule [action item].

New Business

Support for HR 1034, Zero Waste Development & Expansion Act of 2017 - a copy of a letter of support for the legislation was presented along with a list of the congressman to be sent the letter. There was a couple of minor corrections to the text in the letter. Matt made a motion to send the letter of support

for legislation to the 15 Ohio Representatives with the corrections identified. MaryEllen seconded the motion. Motion passed on voice vote. Hard copies of the letter will be sent out after Bob sends the revised version of the letter to MaryEllen [action item].

NRC Report – NRC has an in-person board meeting next week at the ISRI conference. Planning for the RRC conference in Minneapolis in August, including a training session for the recycling organizations. More information will be available next month.

Reminder for everyone to pay their AOR membership dues [action item].

There was discussion recommending MaryEllen represent AOR at the RRC conference. Expenses to be paid for by AOR was discussed. Costs that would be included 3 nights lodging, travel expenses, registration (if not covered by NRC or Resource Recycling), and GSA per-diem. Beth made a motion for MaryEllen to be AOR's representative at the RRC conference and for AOR to cover her expenses. John seconded the motion. Motion passed on voice vote.

Next Meeting: Tuesday May 16, 2017, likely site is the new Rumpke Conference Center on 5th Avenue in Columbus. Steve will confirm the room availability [action item]. Plan to have the June meeting at the Montgomery SWMD and the July meeting at the State Library of Ohio.

Adjourned at 12:05 pm. Beth made a motion to adjourn the meeting. Molly seconded. Meeting Adjourned on voice vote

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers