

## **Association of Ohio Recyclers Board Meeting Minutes**

**Date:** December 20, 2016

**Location:** Iacono's Pizza and Restaurant, 5068 Cemetery Rd, Hilliard Ohio 43026

**Attending were:** (In-Person) Renee Navarre, Arley Owens, Matthew Hittle, Steve Johnson, Molly Kathleen, Beth Lozier, Dan Billman, and Lauren Karch, MaryEllen Etienne, and Kristi Higginbotham; (On Phone) Louise Holliday and Tony Gillund.

**Call to Order:** Renee Navarre, AOR President, called the meeting to order at 11:09 a.m.

**Action Items:** Tony Gillund was identified to keep the action items.

**Minutes for the November 15, 2016 meeting** were reviewed. John indicated he should be included in the list of those attending. John made a motion to approve the November 15, 2016 meeting minutes with the correction. MaryEllen seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** The monthly treasurer's report was presented and discussed. It was noted that the invoice from Mohican has not been paid as of yet and we have not received the invoice from Malabar Farms. There was discussion about the process for filing as a non-profit and it was indicated that the form will be filed early in 2017. Matt made a motion to approve the treasurer's report. Molly seconded the motion. Treasurer's report was approved on voice vote.

Concerning the invoice for Mohican, it was clarified that 16 rooms were not filled per the contract and that we were invoiced for the meeting space, which we thought was complimentary. We are awaiting clarification on why we were charged for the meeting space and have been assured that the 2 percent late charge will not be added while they are getting confirmation.

### **2017-2018 Board of Directors Election Results**

There were 24 ballots cast and no write-ins were provided. Matthew Hittle, John Woodman, Beth Lozier, Tiffany Barker, and Arley Owens were elected to the AOR Board of Directors for terms ending on December 31, 2018. However, Arley decided to rescind his letter of resignation from his role as AOR's Executive Director and has decided to remain active in that capacity.

Also, Kristi announced to the Board that she will be stepping down from the AOR Board. This leaves three positions that are currently vacant. Reaching out for new board members should be a focus for the upcoming year, especially to the private sector. A strategy to reach out to Ohio's recycling community to get committed, qualified individuals will be part of the strategies discussed at the January meeting.

### **2017 Partner's Conference**

The planning committee is now conferencing every other week. The dates were finalized for the

conference. It will be held on June 4-6 in 2017 in Columbus. Sunday June 4<sup>th</sup> will be a light schedule for people traveling that arrive early. The agenda for Monday, June 5<sup>th</sup> will be the conference proper (speakers, exhibitors, etc.) and a trip to the Columbus Clippers baseball game is planned for that evening. The agenda for June 6<sup>th</sup> will be reserved for tours. Four different hotels in the downtown area are being considered.

The Organics Recycling Association of Ohio is now an equity partner for the conference. Also, John Woodman has volunteered to act as the treasurer for the conference.

### **New Business**

- At the January meeting we will be electing officers for the new year;
- Matt made a motion to add Renee Navarre and Beth Lozier to the PNC bank account as signatories. John seconded the motion. Approved on voice vote;
- There was discussion of getting a debit card for the bank account. After some discussion, it was decided not to pursue this;
- The January 17<sup>th</sup> meeting is going to be a planning retreat for the group. It will be at the offices of GT Environmental from 10:00 until 3:00;
- Everyone should review the strategic plan. Please send comments/interest areas to Renee by December 30<sup>th</sup> [action item];
- AOR officers will conference prior to the January 17<sup>th</sup> meeting to discuss the strategy for the retreat [action item];
- The number of committees for the Board was discussed. It was proposed that three committees might be more effective than the four we have currently. It was noted that Kristi was the chair for the communications committee;
- Regarding the agendas for our monthly board meetings, Arley is to send the group a call for agenda items two weeks prior to each Board meeting and the agenda will be sent out one week prior to each meeting;
- The Recycling and Litter Prevention Grants as well as the Ohio Environmental Education Fund grants were discussed briefly. The group should discuss these further at the January meeting; and
- Arley discussed the potential to sell advertising in the Earth Team Green comics.

**Next Meeting:** Tuesday January 17, 2017 at GT Environmental (10:00-3:00)

**Adjourned at 12:12 pm.** Renee made a motion to adjourn the meeting; John seconded; approved by Board.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers