

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** August 15, 2017

**Location:** Phone Conference

**Attending were:** (On Phone) MaryEllen Etienne, John Woodman, Matthew Hittle, Molly Kathleen, Tiffany Barker, Bob Gedert and Catherine Walsh. Also present was Taylor Greely with Rumpke Recycling.

**Not present:** Tony Gillund, Steve Johnson, Lauren Karch and John Babyak

**Call to Order:** MaryEllen called the meeting to order at 10:35 a.m.

**Minutes for the July 18, 2017 meeting** were reviewed. MaryEllen made a motion to approve the July 18, 2017 meeting minutes. Tiffany seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** The monthly treasurer's report was presented and discussed. It was noted there is only one significant check that is outstanding from the conference. The balance for the conference was more in the black than anticipated and the revenue will be shared amongst the four partners. Matt moved to approve the treasurer's report, MaryEllen seconded the motion. Treasurer's report approved on voice vote.

**Action Items:** The action items identified in the previous meeting were:

For **Board Recruiting:**

- Catherine – contact Cleanlites Recycling
- Matt – contact Axion
- Molly – contact Rumpke

(Board recruitment will be discussed later in the meeting)

For **Lauren:**

- Place AOR Board meeting schedule on the website – this will be discussed further in conjunction with the membership meeting.
- Create a "Resources" tab for the website – the content for this will be discussed next month

For **John W:**

- Add John Babyak to the member database and Constant Contact list - done
- Change signatories on bank account (remove Beth and add MaryEllen) – will complete this now that he has minutes to reflect the change.

For **Molly:**

- Send a calendar item requesting newsletter content in August - done

For **Matt**:

- Make changes to COR and send to Bob, and eventually to Board, for review. Show changes in redline (strike-through) format – done. Board members need to review.
- Plan food for Members Meeting, which is scheduled for December 12 – in December
- Confirm that Conference Room B or C at the State Library is available for the Members Meeting in December - done

For **MaryEllen**:

- Create an EventBrite invitation for the December Members Meeting – error. She will fix .
- Call with Catherine for Strategic Planning & Development committee - not done

For **Catherine and John B**:

- Send bio and photo to Lauren for website – don't know since

For **everyone**:

- Schedule committee meetings and do committee work.
- Send content for the website Resources tab to Lauren.

Molly will take the action items for today's meeting.

### **Committee Updates**

Ad Hoc, Board Recruitment – Taylor Greely was introduced. She is a Municipal and Public Sector Representative for Rumpke Recycling. She gave the group some of her background and removed herself from the call. Matt moved to appoint Taylor to the Board seat representing a Recycling Business which expires on 12/31/2018. Catherine seconded the motion. Taylor was appointed by voice vote.

Catherine Walsh indicated she has taken a job elsewhere and will have to resign from the Board. She has sent MaryEllen an official notice of resignation that will take place after today's meeting.

Catherine indicated she had talked to Tim Kimmel with Cleanlites and he was very interested in a position on the board. Maryellen will follow up with Tim [action item].

Matt indicated he talked to Matt Elli, with Axion, and he was interested in calling in to next month's meeting, but would likely have trouble making meetings in person.

Erik Palmer, with Waste Management, is also supposed to join us at a meeting soon. He is interested in the other recycling business seat. MaryEllen will follow up with Erik [action item]

Communications and Programming – Molly will schedule a meeting this month.

Finance Committee – John indicated that Evergreen Plastics joined as a new member.

Events/Conference Committee – The members meeting and holiday luncheon was discussed. It was agreed to have a member’s meeting at 10:30 and lunch at noon at the State Library of Ohio on Tuesday December 12<sup>th</sup>.

Governance Committee – The revisions discussed last month were incorporated into the Code of Regulations document. A copy was emailed to the Board. Board member are asked to review and supply any additional revisions or comments to Matt. Hopefully we can vote on this at the September meeting.

Strategic Planning Committee – We need a chair for this committee again since Catherine has resigned.

### **New Business**

Bob provided a quick update from the National Recycling Coalition. He indicated that election for their board will be held on August 28<sup>th</sup>. There was a discussion of how the organization is run as well as how they implement their voting procedures.

**Next Meeting:** Tuesday, September 19 at GT Environmental

**Adjourned at 11:58 pm.** MaryEllen made a motion to adjourn the meeting. Matt seconded.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers