

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** May 17, 2016

**Location:** Dublin Entrepreneurial Center, 565 Metro Place South Dublin Ohio 43017

**Attending were:** Renee Navarre, John Woodman, Dan Billman, Steve Johnson, Molly Kathleen, MaryEllen Etienne, Tony Gillund, Lauren Karch, Matt Hittle, and Arley Owens. Absent: Dawn Spurlock, Kristi Higginbotham, Louise Holliday, and Beth Lozier.

**Call to Order:** Renee Navarre, Vice President, called the meeting to order at 10:40 a.m.

**Julie Lover:** Renee Navarre introduced Julie, Director of the Delaware County Habitat for Humanity ReStore. Julie discussed some of the items that can be donated, which include furniture and housewares, hardware and tools, paint, appliances, and building materials. Arley Owens asked if Julie would be interested in presenting at the Get Green Talks within the next six months and Julie said she was open to participating.

**Minutes of April 19, 2016** were reviewed. Matt Hittle added that missing from the minutes was discussion that accessing the meeting space is challenging and there is no landline in the conference room. Minutes were approved pending with revisions.

**Treasurer's Report:** John Woodman discussed the Treasurer Report. MaryEllen made motion to approve. Motion was seconded and approved.

**AOR Board President Discussion:** Dawn Spurlock resigned as AOR Board President, but will stay on the Board pending attendance requirements and signing the commitment form. Dan Billman made a motion to approve Dawn's Board resignation and John Woodman seconded the motion. The commitment form will be re-sent to Dawn via e-mail following this meeting.

**AOR President Vacancy:** Dan Billman made motion to appoint Renee Navarre as the new Board President for AOR. Matt Hittle seconded the motion. Motion approved unanimously by the Board.

**AOR Vice-President Vacancy:** Tabled until June 2016 Meeting.

**Website:** Bluehost has been paid through February 2017. Quote was requested from AFS Web, but it was not received in time for meeting. Molly Kathleen will follow up with AFS Web to obtain a quote and send the quote to the Board when it is received. Other providers mentioned (for cost-comparison purposes) were Square Space and Go Daddy.

**RET3:** Committed to exhibiting at the 2016 conference and donated two laptops to AOR. Arley to discuss future planned business development trips with Renee.

**Phone:** Arley purchased phone, AOR will be responsible for service fees up to \$45 per month. Matt commented on importance of Board's ability to weigh in on expenditures and that decisions are not made outside of Board. Arley and Renee will come up with proposed budget for next meeting. AOR phone number is 614-962-2040.

**Reimbursement Request:** Expense report approved.

### **2016 AOR Conference Committee Reports:**

- a. **Speakers Committee (MaryEllen):** Met in May; ideas posted on Google Drive
- b. **Marketing Committee (Lauren Karch):** Met in May; Can use GT's Constant Contact for marketing.
- c. **Sponsorship Committee (John Woodman/Renee Navarre):** Met 5/5, John updated sponsorship/exhibitor packet, packet sent to Board and previous sponsors.
- d. **Networking Committee:** N/A

**Old Business:** Steve Johnson updated the AOR Donation Brochure and will send draft to Board before next meeting for review. Steve is looking at GoogleDocs and other platforms for template.

**New Business:** Arley Owens summarized site visit to RET3 Job Corps.

**Next Meeting:** Tuesday June 21, 2016

**Adjourn at 12:30 pm.** Renee made motion to adjourn meeting Steve seconded approved by Board.

Submitted by Molly Kathleen, Secretary, Association of Ohio Recyclers