

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** February 20, 2018

**Location:** Rumpke, 476 East Fifth Avenue, Columbus, OH 43201

**Attending were:** Matthew Hittle, Molly Kathleen, Taylor Greely, Tony Gillund, Steve Johnson and Carol Giulitto. On phone: John Woodman, MaryEllen Etienne, and Tiffany Barker. Also present was Abby Anderson with Pratt Industries.

**Call to Order:** MaryEllen called the meeting to order at 10:38 a.m.

**Minutes for the January 16, 2018 meeting** were reviewed. MaryEllen made a motion to approve the January 16, 2018 meeting minutes. Molly seconded the motion. Minutes were approved on voice vote with Tiffany abstaining.

**Treasurer's Report:** The monthly treasurer's report was presented by Carol and discussed. MaryEllen made a motion to approve the treasurer's report with the addition. Tony seconded the motion. Motion was passed on voice vote.

### **Action Items from last month's meeting:**

MaryEllen:

- Contact Carol and Eric about an AOR Orientation, plus set up with 2 new people to arrange date/meeting - will do
- Call out to Abby Anderson to see if she would like to be on the board? If so, nominate her to be on the board - done
- Reach out to Rural Action Group about joining AOR to fill an open At-Large position. This position expires at the end of 2018. – will update later in meeting
- Scan in the Sign-In sheet from the Member's Meeting in December 2017 – will send to Matt
- Assign point-person for "Professional Development Conference" coordination in September - Tiffany will follow up to see if she is able. Taylor is on board as well.
- Contact Mike Frank, the contact person (Mid-Ohio Food Bank) about available space for "Professional Development Conference" in Mid-September or possibly in October 2018 - done
- Distribute the Partners Conference MOU - done

Tiffany:

- Talk to your boss about approval for involvement with development of the "Professional Development Conference in Mid-September, possibly Mid-October 2018 – see above. Will follow up with him.

John Woodman:

- Send MaryEllen a copy of the EIN. - done
- Contact Mike Mennett about Keep Ohio Beautiful's involvement in Partners Conference - have not heard back from him. Likely moving forward without KOB
- Send out Membership invoices and information by the end of January 2018 - done
- Send the updated Membership List to the Google Drive - done

Eric:

- Schedule Strategic Planning meeting -done. MaryEllen will update later.

Molly volunteered to take the action items for today's meeting.

### **Board Recruitment**

MaryEllen introduced Abby Anderson. Abby gave a brief overview of her company, Pratt Industries. Pratt is opening a new paper mill and corrugator in Wapakoneta, Ohio. The mill will be looking for 40,000 tons a month at full capacity, mostly mixed paper.

Abby removed herself from the meeting and the Board discussed the current open positions on the board. MaryEllen nominated Abby Anderson for the open General Business position that expires at the end of 2018. Tiffany seconded the motion. Abby was elected by voice vote to the board representing General Business.

MaryEllen had reached out to Rural Action. Both Erin and Andrea do not have time currently, but we should keep them in mind in the future. Tim with Cleanlites has interest in the open special waste so the final remaining position is an at-large position.

### **Committee Updates**

Governance Committee - No activity for this committee.

Communications and Programming - Still taking ideas for the newsletter.

There was discussion about who receives emails from the website. MaryEllen will check to see how the website is set-up [action item]. She can discuss at the next communications conference call. Need to schedule a communications call [action item]. Abby should send MaryEllen and Lauren a headshot for the website [action item]. Also, MaryEllen needs to send the Google Drive info to Abby [action item].

Events – MaryEllen is keeping Tiffany and Taylor in the loop for the Profession Development Conference. It is to be held the week of September 17 at the Mid-Ohio Foodbank. Also, a grant application was completed for Ohio EPA sponsorship of the event.

For the 2019 Partner's Conference, the group has been reaching out to Butler and Warren counties about

hosting the event. Since Hamilton County is doing ReUse Connect they were not strongly interested in hosting the event. Jamie from SWANA, Marcie with ORAO and Kathy with OALPRP are all involved (along with MaryEllen).

The ReUse Connect conference, to be held in Cincinnati later this year, continues to move forward with its planning efforts.

Miami Valley Regional Planning (MVRP) is doing a textiles roundtable on March 21st. MaryEllen and John W. have helped to craft the agenda. MaryEllen is likely the moderator and John would be a presenter. There was discussion about AOR officially partnering with MVRP and it was clarified that there would not be any financial commitments. MaryEllen motioned to officially partner with MVRP to assist with their recycling roundtable. Tony seconded the motion. Motion approved on voice vote.

Finance - John W. indicated that all of the membership invoices have been sent out. Neil Drobny, who we share the PO Box with, is retiring and we can take over as sole owner of the PO Box. John will have Carol added as signatory to the account [action item]. Matt will mail the checks that were in the PO Box to John [action item].

Strategic Planning - Eric chaired a meeting and action items were assigned to the committee members based on the meeting's discussions. Taylor indicated she was interested in being on the committee. MaryEllen will let Eric know so she is included in future meetings [action item]. Topics discussed included contamination, branding and the value proposition for our members. Tiffany is putting together a simple survey that will be sent to all the board members soon. It was mentioned that it would be appropriate to put forth some money to get a professional to help with branding.

### **New Business**

NRC Report -the executive director's contract was extended. The group has scheduled some of their Recycling Markets Development workshops. We have requested one here, but Ohio is not on their radar yet.

The upcoming Measurement Matters Summit was brought up. A livestream is being offered for a cost. There was interest in purchasing a livestream if it meant that recordings were available afterward. MaryEllen motioned to purchase a livestream if it includes access to the recordings. Tony seconded the motion. Motion was approved on voice vote with Matt abstaining.

**Next Meeting:** March 20 via conference call.

**Adjourned at 11:55 am.** MaryEllen made a motion to adjourn the meeting. Tiffany seconded.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers