

Association of Ohio Recyclers Board Meeting Minutes

Date: September 19, 2017

Location: Phone Conference

Attending were: (On Phone) MaryEllen Etienne, John Woodman, Matthew Hittle, Molly Kathleen, Tiffany Barker, Lauren Karch, and Tony Gillund. John Babyak joined the call late. Also present was Matt Elli with Axion.

Not present: Bob Gedert and Taylor Greely.

Call to Order: MaryEllen called the meeting to order at 10:36 a.m.

Minutes for the August 15, 2017 meeting were reviewed. Tiffany made a motion to approve the August 15, 2017 meeting minutes. Tony seconded the motion. Minutes were approved on voice vote.

Treasurer's Report: The monthly treasurer's report was presented and discussed. Relating to the revenue from the Partner's conference, the share for each member ended up being \$1,035.68. Matt moved to approve the treasurer's report, Tiffany seconded the motion. Treasurer's report approved on voice vote.

Action Items: The action times identified in the previous meeting were:

MaryEllen:

- For Board recruiting, follow up with Tim Kimmel (Cleanlites) and Eric Palmer (Waste Management) – not completed. Will do this month.
- Add Taylor to Google Drive - done
- Reach out to Evergreen Plastics - will do this month

Molly:

- Set up quarterly reminder for newsletter content request - done
- Add Taylor to MailChimp list - done
- Include link to revised Code of Regulations in upcoming newsletter -done

Matt:

- Carry-over action item from last month: Plan food for Members Meeting, which is scheduled for December 11 – will do this in November

John B.:

- Send bio and headshot to Lauren (LKarch@MiamiCountyOhio.gov) for website – will do this

Taylor:

- Send headshot to Lauren (LKarch@MiamiCountyOhio.gov) for website - done

Lauren:

- Add Taylor and John to the Board of Directors tab after you have received bios/photos; Remove Beth Lozier and Catherine Walsh; Remove “Rumpke” from under Steve Johnson’s name – will do
- On Governance tab, remove Beth Lozier from Finance Committee and Renee Navarre from Strategic Planning & Development Committee. I believe MaryEllen is the new chair – will do
- Add proposed schedule for 2017 Members Meetings on Events tab – done

John W.:

- Add Taylor Greely (Taylor.Greely@rumpke.com) to membership list - done

All Board Members:

- Review revised Code of Regulations and send suggestions to Bob Gedert by September 12th
- Review Strategic Plan. The Board is interested in revising before the end of the year.

Committee Chairs:

- Schedule committee calls as needed

Tony will take the action items for today’s meeting.

Committee Updates

Ad Hoc, Board Recruitment – Matt Elli was introduced. Matt is the Executive Vice President of Axion Structural Innovations, which is headquartered in Zanesville. He provided background information on the company, which uses postconsumer HDPE to make building products, such as railroad ties and construction mats. If interested in joining the board, Matt will send a biography to distribute to the board members.

Events/Conference Committee – for the 2019 Conference, all the other organizations are interested in doing a joint partner’s conference again. Hamilton County/Cincinnati area is being looked at to host the conference.

The Annual Members Meeting was discussed as well as the remaining schedule for 2017 board meetings. Because of conflicts, it was decided to move the member’s meeting to Monday, December 11th. Matt will check if the State Library has a meeting room on that date [action item]. Also, it was clarified that the October meeting will be at Montgomery County Environmental Services and the November meeting will be a conference call.

Communications and Programming – Content for the next newsletter was discussed. Probably topics to be covered were:

- Write up of new board member Taylor
- Recycling program updates (Recycle Bowl, America Recycles day)

- Member spotlight (Montgomery County – tire event)
- Reference new/revised code of Regulations
- List of SMM/NRC webinars
- Resource Recycling Conference recap. Matt and MaryEllen to collaborate on this [action item]

Finance Committee – The group is looking for an assistant treasurer.

Governance Committee – All comments and recommended revisions have been incorporated into the version of the Code of Regulation that was recently distributed to the Board members. John made a motion to move forward with distributing this version of the COR to membership in order to vote on the revisions at the annual membership meeting in December. MaryEllen second the motion. Motion was approved on voice vote.

Strategic Planning Committee – We are still seeking a chair for this committee.

New Business

It was suggested that we make an effort to reach out to trade organizations to broaden our membership. MaryEllen will reach out to Dave Keeling, with the Steel Recycling Institute to enquire about the best contacts at the other trade organizations [action item].

There was also discussion about some job openings within our membership. It was recommended to put job postings into our newsletter.

Next Meeting: Tuesday, October 17 at Montgomery County Environmental Services. *Note: the date for the meeting was subsequently changed to Monday, October 23.*

Adjourned at 11:45 pm. MaryEllen made a motion to adjourn the meeting. Tony seconded.

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers