

## Association of Ohio Recyclers Board Meeting Minutes

**Date:** April 16, 2019

**Location:** Miami County SWMD, 2200 N. Co Rd 25A, Troy, OH 45373

**Attending were:** Matthew Hittle, Molly Kathleen, Lauren Karch, John Woodman, Michael Darling, and Abby Anderson. On Phone: Carol Giulitto, Maria Ortiz and Tony Gillund.

**Call to Order:** John called the meeting to order at 10:35 a.m.

**Minutes for the March 19, 2019 meeting** were reviewed. Carol moved to approve the March 19, 2019 meeting minutes. Abby seconded the motion. Minutes were approved on voice vote.

**Treasurer's Report:** The treasurer's report for the previous month was presented by Maria and discussed. A motion to approve the treasurer's report for February was made by Michael. Lauren seconded the motion. The treasurer's report was approved by voice vote.

### **Action Items from last month's meeting:**

Molly:

- Send Maria Member Spotlight examples - done
- Develop draft membership survey - done
- Confirm whether GoDaddy invoice should be paid – done. It does not.
- Send out quarterly newsletter – need to do

Maria:

- Send Molly a Member Spotlight for the Cuyahoga County SWMD - done

John:

- Add committee work plans to Google Drive - done
- Update Strategic Plan (page 4 add filing requirement to finance committee and add Tony to Communications committee) - done
- Set up call to understand the web hosting setup – this was discussed. Lauren will check on the status of the Wix renewal [action item].

Lauren

- Review and update where emails are being forwarded from the website (John was potentially still receiving treasurer emails instead of president emails) – done.
- Add Partner's Conference jpeg of "Save the Date" to AOR website – done.

Tiffany:

- See if scholarship can be developed for a general AOR board member versus a specific person – done. They require a specific person.

Molly agreed to take the action items for today's meeting.

### **Board Recruitment**

The list of non-renewing members was shared and discussed. John indicated he would reach out to Tim to see about his commitment to the board [action item].

### **Committee Updates**

Governance Committee – No updates.

Communications and Programming – There was significant discussion to work toward planning a tour in the summer. It was agreed that the tour should take place during one of normal meeting dates (third Tuesdays). July might work best to give ample time for planning. Some potential tour locations included:

- Industrial facilities
  - Whirlpool
  - MillerCoors
  - Abbot's Food
  - Anheuser Busch
  - ConAgra
  - Phoenix Technologies
- Compost Facilities
  - Innovative Organics
  - GoZero
- After hours event at GT

It was noted that an industrial facility would likely be a more interesting option.

Events – There was discussion about where the conference material where on the Google Drive. Maria is to contact Kathy to see about the permission levels on the folder(s) for AOR board members [action item].

Strategic Planning – No updates.

Finance – No updates outside the treasurer's report.

## **New Business**

The locations/conference call schedule for upcoming meetings was discussed. The proposed schedule would be:

- May 21– conference call
- June 18 – in person (GT)
- July 16 – in person (probable tour date)
- August 20 – in person (to prep for conference)
- September – Partner’s Conference 16-17

**Next Meeting:** May 21, 2019 via conference call

**Adjourned at 11:47 pm.**

Submitted by Matthew Hittle, Secretary, Association of Ohio Recyclers

DRAFT